Riverside School Council

Monthly Meeting Minutes

Date: Sept 17, 2026

Call to Order & Land Acknowledgement
Mel called meeting to order at 7:00pm

Attendees (*also see attached sign-in sheet*)

Seah McDonald	Mel MacDonald	Simmie Pandher	Scott Price
Amy-Jo Caghlan	Julie Dort	Gillian Sissons	Courtney McVie
Allie Da Silva	Jenn Burrell	Teresa Koskimaki	Kemi Adeniji
Jenny Edwards	Tammy Reeves	Kay Rittenbach	Josh Workman
Daniel Saenz	Steve Radder	Soumya Mondal	Jamie Khory
Jessie Carruthers	Jenn Rocheleau	Michal Kosmala	Susan Laveck
Greg Pridro	Diwakar	Janel Nail	Elizabeth Carey
Paola Bacaro			

Review of Action Items & Approval of Minutes from May 2026

Approval of Minutes

- The minutes were approved as distributed
- Motion to approve: Jamie
- Seconded by: Julie
- All in favour.

Action Items – none

26/27 School Year Introductions:

School Council *works in partnership with the school, principal and staff to support students, programming and school initiatives.*

Parent Society *manages fundraising, payments and formal voting on funding requests.*

School Council members for the 26/27 term:

Co-Chairs – Mel MacDonald & Jamie Khory
Secretary – Seah McDonald
Volunteer Coordinator – Portia Juan
Naturalization Committee – Teresa Koskimaki

Principal's Report (Steve Radder)

*See attached – **Administration Report**, September 17 2026*

Upcoming financial support (not yet included on Funding Requests spreadsheet):
- Trickster Theatre – committed to $11,000
- Revamp Mr Sticksl's office into a flex space available to staff and students

Athletics Update (Scott Price)

*See attached – **Athletics Report**, September 17 2026*

Athletics financial support requested (not yet included on Funding Requests spreadsheet):
- Cricut Membership - $125 annual
- ChatGPT for Logo Creation - $200 annual
- New staff zip sweaters - $450
- Iron on Ravens logos - $300
- Outdoor basketball hoop - $600
- SPIRIT Door Prizes and Rick Cup Activities - $500
- Night of the Raven Celebration - $800
- Grade 9 Farewell - $1000
- Fall/Winter Activity Day + Spring Activity Day - $1000 total
- Pancake Breakfast Juice Boxes - $250

Naturalization Committee (Julie/Teresa)

- Naturalization area requires additional mulch – families will be invited to volunteer
- Parks Foundation met with the committee previously – still working on this, which could support larger outdoor projects in the future
- Parent attendees – Daniel and Greg can share additional details about available grants and how to access

Funding Requests

Full details outlined in Parent Society Minutes

We operate two separate accounts:

- Casino Account – funded by our AGLC casinos; must be used for educational purposes; needs to benefit all students across Riverside.

- Operating Account – funded by the various fundraisers put on by the school and SC; PS can approve what the money is used for. This provides greater flexibility and can support individual classroom requests, staff appreciation, school events, consumables and family assistance. Fundraisers include Healthy Hunger, Bottle Drives, Silent Auction, Spring Plant Sale.

Below is the list of funding requests that were submitted, plus the items discussed during the Principal's Report/Administration Report and the Athletics Update. All will be voted on during the September Parent Society meeting up next.

It was confirmed by School Council that current funds are sufficient to cover the requests reviewed.

Email Address	Date of Submission	Name of Requestor	Amount Requested ($)	Date Funds Needed By	Event or Activity Name
damiles@cbe.ab.ca	2026-09-02	Danielle Kjellbotn	2500	2026-09-30	Student Services/Sensory Equipment
msdixon@cbe.ab.ca	2026-09-02	Meredith Dixon	500 plus 5,000	2026-09-30	Book Purchase/Decor for room 200
melmickey@hotmail.com	2026-09-02	Melanie MacDonald	400	2026-09-18	Coffee cart supply restock
melmickey@hotmail.com	2026-09-02	Mel MacDonald	500	2026-09-18	Slush fund
melmickey@hotmail.com	2026-09-18	Mel MacDonald	1250	2026-09-18	Riverside family support
saradder@cbe.ab.ca	2026-09-03	S. Radder	6500	2026-09-30	Annual Field Study Subsidy Grant
jncopot@cbe.ab.ca	2026-09-06	Jen Copot	250	2026-09-21	Kindergarten Classroom
lehodgkinson@cbe.ab.ca	2026-09-08	Lisa Hodgkinson	500	2026-11-01	Riverside Fish Tank Club
msdixon@cbe.ab.ca	2026-09-08	Meredith Dixon	750	2026-09-30	Book Preparation/maintenance
seketcheson@educbe.ca	2026-09-08	Sarah Ketcheson	100	2026-12-08	Fish in School: Raise to Release program
kthiggins@cbe.ab.ca	2026-09-09	Grade 5 team	900 (60 x 15 per pad)	2026-09-30	Sit Pad for journalling
seketcheson@educbe.ca	2026-09-09	Sarah Ketcheson	500	2026-10-02	Outdoor Field Studies
kthiggins@cbe.ab.ca	2026-09-09	Grade 5 Team	500	2026-09-30	Water colour paint set
saradder@cbe.ab.ca	2026-09-10	S. Radder	6500	2026-09-30	Visual Journal purchase
saradder@cbe.ab.ca	2026-09-14	S. Radder	3000	2026-09-30	CTF - Cameras for Photography
melmickey@hotmail.com	2026-09-16	Mel MacDonald	150	2026-10-06	Cricut subscription
melmickey@hotmail.com	2026-09-16	Melanie MacDonald	250	2026-10-08	Bottle drive
melmickey@hotmail.com	2026-09-16	Mel MacDonald	150	2026-09-23	Supplies
jamie.khory@gmail.com	2026-09-16	Jamie Khory	100	2026-09-18	Welcome back bbq

Upcoming Events

- September 18 – Terry Fox Run – *carrots will be provided*
- September 21-25 - Scholastic Book Fair – *volunteers will be needed*
- October 15 – Bottle Drive – *volunteers will be needed*
- October 15th – Next Meeting / AGM

Other Business

- Bridgeland Elves – continue working with them, provides greater privacy
- Healthy Hunger – ongoing, order forms posted through to June
- School Fees – different way to communicate, ie: school lunch program?
- Future School Activity Days
- Pancake Breakfast – potential for May 2027, with the Calgary Stampede to provide pancakes and sausages, and School Council to provide juice boxes
- Insurance renewal coming up for October 1st

Action Items

- Reach out for Book Fair volunteers – School Council
- Distribute Healthy Hunger link with reminder to parents to sign up – School Admin
- Add column to the Funding Requests to note either Casino Account or Operating Account

Adjournment

Adjourned at 8:25 pm

Minutes submitted by - Seah McDonald

Next meeting - October 15, 2026